



NAAC A (3.36) & NIRF 28th Rank
A Star Status by GOI

ADD ON : CERTIFICATE COURSE on

“Legal Literacy, Awareness and Aid”

Third Batch (2023-2024)



INFORMATION BULLETIN 2023-24

DAULAT RAM COLLEGE

University of Delhi
4, Patel Marg,
Delhi - 110007

**DELHI STATE LEGAL
SERVICES AUTHORITY**

Third floor, Rouse Avenue Courts Complex,
Pandeet Deen Dayal Upadhyaya Marg,
New Delhi, Delhi: 110002

Email ID : llaa@dr.du.ac.in
Website : www.dr.du.ac.in ; www.dslsa.org

MESSAGE BY CHAIRMAN, DRC

Mr. Mukul Gupta



दौलत राम कॉलेज
(दिल्ली विश्वविद्यालय)

4, पटेल मार्ग, मौरिस नगर, दिल्ली-110007

फोन: 011-27667863

ईमेल : daulatramcollegedu@gmail.com

वेबसाइट : www.dr.du.ac.in



NAAC A* (3.36) & NIRF 26th Rank
A Star Status by GOI.

Daulat Ram College
(UNIVERSITY OF DELHI)

4, PATEL MARG, MAURICE NAGAR,
DELHI-110007

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Email : daulatramcollegedu@gmail.com

Website : www.dr.du.ac.in

MESSAGE BY CHAIRMAN

"The scales of justice are balanced and non-biased. The eventuality of any dispute is to come to a decision as it is based upon sanctioned laws that results in triumph of truth over falsehood."

Law is an essential element of any society which wants to prosper and grow. Thus creating awareness and educating people about it is the need of the day. With this thought, Daulat Ram College is successfully providing **Certificate Add-on Course on "Legal Literacy Awareness and Aid"**, under the Aegis of IQAC in collaboration with Delhi State Legal Services Authority (DSLISA) since 2021 for the students, professionals and scholars.

The overall rationale of the course is to establish a clear and holistic perspective about the legal system and its applications in today's globalised, technological know-how and competitive world. It aims to educate the learners from different disciplines and backgrounds about the theoretical and practical aspects of the legal framework. It also aims to cultivate and enhance technical acumen and skills about the processes of legal and judicial institutions, so that their services can be accessed and availed for public advocacy.

The course covers diverse legal subjects such as Intellectual Property Rights, Cyber Laws, Consumer Laws, Corporate Laws, Women and Children Laws, Land Laws, Labour Laws, Human Rights Law and many more contemporary ones. The college has also opened "Centre for Legal Literacy, Awareness and Aid" on 17th October 2022 to provide legal aid services.

I take this opportunity to congratulate the team from Daulat Ram College and Delhi State Legal Services Authority for taking such an unique initiative in the interests of the society. My best wishes are with them for the coming Add on Courses on "Legal Literacy, Awareness and Aid".

Mr. Mukul Gupta
Chairman, G.B.
Daulat Ram College

MESSAGE BY MEMBER SECRETARY, DSLSA

Sh. Mukesh Kumar Gupta



MUKESH KUMAR GUPTA
District Judge
Member Secretary



Central Office :
3rd Floor, Rouse Avenue District Court Complex,
Pandit Deen Dayal Upadhyaya Marg,
New Delhi-110002
Tel :- 011-23232781 Email: dslsa-phc@nic.in

MESSAGE

"Ignorance of the law is no good excuse, where every man is bound to take notice of the laws to which he is subject"
-Thomas Hobbes

Justice, including 'Access to Justice', is a quintessential thread that runs through the scheme of our Constitution. The Delhi State Legal Service Authority (DSLISA) has accordingly been set up as an Statutory body by an Act of Parliament to achieve this vision. This Authority is under administrative control of Hon'ble High Court of Delhi under the guidance of Hon'ble Mr. Justice Satish Chandra Sharma, Chief Justice, High Court of Delhi as its Patron-in-Chief, and able stewardship of Hon'ble Mr. Justice Siddharth Mridul, Senior most Judge, High Court of Delhi as its Executive Chairman.

DSLISA, since inception, has become a catalyst of legal awareness, accessibility to justice, empowerment and inclusivity. We strive to emulate our underlying motto of 'Sewa. Samadhan. Samarpan.' by ensuring that their valuable rights are secured even to the most marginalized sections of the society.

We recognize law as an effective tool to facilitate access to justice, which necessitates expanding its know-how to the public at large. It was sheer serendipity that we found a similar intellectual and emotional commitment to this cause amongst the erudite faculty of Daulat Ram College, Delhi University. DSLISA leading to a natural collaboration with this prestigious college. The aim being advancing efforts for promoting legal awareness and literacy, amongst the masses.

Accordingly, a Certificate Course, Diploma Course and Advance Diploma Course have been introduced on the topic of 'Legal Literacy, Awareness and Aid'. These courses are meant to train inquisitive students/learners who are, among others, going to become future governance agents, lawyers, social workers, journalists, academicians and catalysts of social change.

The pedagogy adopted for these courses shall be a blend of interactive classroom teaching coupled with field visits. Classes may also be supplemented with print, electronic and web-based materials to ensure a comprehensive approach. The courses shall be taught by Judges and experts from the legal field.

It is our earnest desire to enhance the knowledge, skills and understanding of all the learners with a sincere hope that it would foster a society more sensitive to its own legal rights and displaying a will to fight for other's rights. The approach would be a feed forward one with all of you contributing to the cause.

MY BEST WISHES TO ALL


(Mukesh Kumar Gupta)

DELHI STATE LEGAL SERVICES AUTHORITY
(A Statutory body under the Administrative Control of Hon'ble High Court of Delhi)

MESSAGE BY PRINCIPAL, DRC

Prof. Savita Roy



दौलत राम कॉलेज
(दिल्ली विश्वविद्यालय)

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MESSAGE BY PRINCIPAL

Daulat Ram College is successfully running Certificate Add-on Course on “*Legal Literacy, Awareness and Aid*” to impart legal knowledge and skills to young learners. A forerunner in educational practices, the College has taken the initiative to create awareness into the legal landscape of the country.

With the ongoing scientific and technological advances, such as the rise of big data, machine learning and artificial intelligence, many unskilled jobs worldwide may be taken over by machines, while the need for skilled workforce, particularly involving mathematics, computer science, data science and law in conjunction with multidisciplinary abilities across the sciences, social sciences, and humanities, will be increasingly in greater demand. Keeping this in mind and in line with National Education Policy 2020, College has initiated a basket of Add-on courses. It is a matter of pride that Delhi State Legal Services Authority (DSLISA) has collaborated with our College to further our endeavour to skill the youth in “Legal Literacy, Awareness and Aid”. We are indebted to DSLISA for extending the necessary and invaluable support in starting the course. This Add-on course will enrich our students further and will make them more confident and responsible citizen.

The college has also open “Centre for Legal Literacy, Awareness and Aid” on 17th October 2022 with the mission to provide a platform for people to seek legal aid & guidance and create awareness about social issues being faced by the society. The centre plans to provide Legal Aid Clinic services for Daulat Ram College students and their parents, staff members (teaching and non-teaching) and their family, where they can get resolutions for their legal issues by seeking advices of judiciary members.

The program has evolved with the support of Academic Advisory Board of the Course, in which contribution of Course Coordinator, DRC, Dr. Sonia Mehta is commendable.

My best wishes for the success of this program.

Savita Roy
Prof. Savita Roy
Principal



ABOUT THE COLLEGE

Daulat Ram College is a premium women's educational institution, affiliated to University of Delhi, situated in the North Campus and has completed 62 glorious years of educating and empowering women. The college was founded in 1960, has 19 departments and over 4200 students enrolled in addition to students enrolled under its Foreign Language courses and School of Open Learning. The College has about 172 teaching staff supported by equal number of non-teaching staff. The faculty is actively engaged in research and publications in addition to their regular teaching and evaluation work.

The College has been accredited as a Grade "A" College by the National Assessment and Accreditation Council (NAAC), and has also been accorded the 28th Rank by the National Institutional Ranking Framework (NIRF) by the Government of India. Additionally, the College has been bestowed with Star Status by the Department of Biotechnology, Government of India. The college has been awarded many research projects under Star Innovation Projects, Cluster Innovation Centre, University of Delhi.

The college has a well-stacked library including braille library, the science laboratories & their museums, well equipped computer labs, state of art Gymnasium, Conference Halls, amphitheatre etc. The entire campus is Wi-fi enabled and under CCTV surveillance. The college not only excels in academics but has acquired a leading position in University of Delhi in different co- curricular activities. The college aims to provide a safe, positive and intellectual learning environment that will empower students to become creative problem solvers, thinkers and inspired learners prepared to embark in the twenty - first century.

ABOUT DELHI STATE LEGAL SERVICES AUTHORITY (DSLSA)



DSLSA, the successor of the Delhi Legal Aid and Advice Board, had been constituted under the Legal Service Authorities Act of 1987. Since its very inception, it has displayed an unflinching commitment to the hallowed constitutional vision of providing free and competent legal aid to the marginalized sections of our society, whose legal grievances had hitherto gone unaddressed.

DSLSA has also been bestowed with a legally ordained duty of organizing Lok Adalats and promoting other forms of Alternate Dispute Resolution (ADR) Mechanisms for amicable dispute resolution.

Additionally, facilitating the victim's rehabilitation is also within the mandate of this Authority. DSLSA is the Nodal Agency for the implementation of the Delhi Victims' Compensation Scheme- 2018. This Authority ensures that victim compensation funds are utilized in the best interest of the victim to alleviate the physical and mental harm sustained.

The function of DSLSA further includes assuming the role of a facilitator and a coordinator during times of calamities. During such times, like that of COVID-19 and the recent Yamuna floods, this Authority has undertaken multiple outreach and awareness programmes/initiatives, which positively contribute towards the welfare of the people.

A key aspect of DSLSA's function includes spreading legal awareness amongst the masses. The need for legal literacy cannot be over-emphasised as there is a growing recognition that a constitutional republic can only thrive when its citizens are aware of its rights and liberties.

Towards this end, DSLSA is actively involved in setting up Legal Literacy Clubs/ Legal Aid Clinics; reaching out to schools and colleges; offering add-on courses on diverse legal subjects to spread legal awareness; discussing and highlighting social welfare legislations for marginalised sections of society including children, women, senior citizens and transgenders.

Taking our work further, DSLSA takes great pride in offering the students these Add-On Courses on "Legal Literacy, Awareness and Aid". The underlying objective is to create legal awareness amongst both professionals and laypersons which would enable them to become agents of change and global leaders, whose actions are informed by humanism. DSLSA has structured these courses in such a manner that the ever-inquisitive learners get a glimpse into diverse laws, which would aid in realising their transformative and empowering potential.

ABOUT THE COURSE

“The legal system is an integral part of any society, built to protect its citizens and maintain their rights”.

With this thought in mind, this course aims to educate the learners from different disciplines and backgrounds about the theoretical and practical aspects of the legal framework. It gives a look behind the curtains, with regards to the procedure and steps that have been taken to ensure justice is served without a waiver. It aims to impart basic knowledge and awareness about the legal concepts, legal methods, legal rights, remedies and responsibilities, legal schemes and benefits, different types of laws and to develop functional understanding of laws that affect individuals in their everyday life. It also aims to cultivate and enhance technical acumen and skills about the processes of legal and judicial institutions, so that their services can be accessed and availed for public advocacy. The overall rationale of the course is to establish a clear and holistic perspective about the legal system and its applications in today's globalised, technological know-how and competitive world. Also, it will create more awareness of how one of the world's largest democracy works.

The courses on “**Legal Literacy, Awareness and Aid**” are as follows:

- **Certificate Course (3 months)**
- **Diploma Course (3 months)**
- **Advance Diploma Course (3 months)**

All the three courses includes specially designed modules focusing on field visits-enabling the learners to have a hands-on experience by visiting courts, related government offices, police stations and jails. These courses will make an individual not only a better-informed citizen, but also will give an edge in one's professional life on the off chance that one is pursuing a career in arts, social sciences, humanities or even education.

COURSE OBJECTIVES

- Acquainting learners specifically from non-law field with basic laws and judicial interpretations at the national and international level.
- Familiarizing learners about the legal system, rule of law, administration of justice and moral/ social/ political dilemmas
- Imparting comprehensive and interdisciplinary legal education that is skilfully and socially relevant to everyone.
- Sensitising learners towards the issues of access to justice of the deprived, marginalised and weaker sections of society- women and children
- Imparting legal skills mainly legal reasoning, problem solving, legal research, legal writing, oral and written communication, persuasion, leadership and teamwork to non-law graduate/ professionals
- Acquainting learners with ethical/ moral practices and standards in professional and corporate field.





COURSE LEARNING OUTCOMES

After the completion of Certificate, Diploma and Advance Diploma courses, students will have a plethora of opportunities waiting at their doorstep in a short span of time.

- Provides a competitive advantage to:
 - Students pursuing the undergraduate and postgraduate courses in the field of commerce, economics, journalism, management and other art, education and science courses.
 - Professionals working in Corporates, Government organisations, NGOs etc.
- Develop understanding of the interdisciplinary nature of law and its relations with your parent disciplines to pursue higher education.
- Application of the acquired knowledge and skills in the various legal matters pertaining to business or personal issues without help from any third party.
- Analyse and differentiate fact from law.
- Develop an understanding of the legal framework that underpins financial transactions between companies, individuals and government entities.
- Enhance the legal technical knowledge of professionals from non-legal background, making them asset to their employers when it comes to navigating complex legal and regulatory terrain.
- Provides comprehensive knowledge about legal domain for entrepreneurs to start their own venture (Start –Ups)
- Broaden the knowledge base of HR Professionals about anti-discrimination laws, the employee-employer relationship and wage and hour laws. (Specifically for HR Law).
- Develop legal skills to undertake and protect their research from infringement and solve problems in the field of law
- Design and formulate global strategies by learning about differences in the domestic and international law.

EMPLOYMENT OPPORTUNITY

- These add-on courses give learners an extra edge or an added advantage in applying for a job, as it represents a high level of competency and knowledge in the legal field.
- After completing the above courses, participants can go for lucrative career opportunities in various international and national organizations related to international aviation, international shipping, international trade, international environmental law, human rights and humanitarian law, international conflicts, etc
- It will open many job opportunities in areas of IPR and patents with MNCs, domestic industries, corporate firms, outsourcing companies (KPOs and LPOs), universities, government and R&D Institutions.
- The professionals can also get excellent jobs in food, agricultural, biotech, chemical, pharmaceutical and allied industries and research laboratories
- Job positions that will be open to learners :
 - Social Workers/ NGOs
 - Legal Reporter/Publisher
 - Nodal Officer .
 - Paralegal Volunteer
 - Patent Analyst / Patent Specialist / Patent Agent
 - Volunteer in Arbitration, Mediation and Conciliation
 - Entrepreneurs

WHO MAY APPLY FOR CERTIFICATE COURSE?

- Students who have passed out 12th Class.
- Students affiliated to any Course/College/University.
- Employees/Professionals working in Corporates, NGOs and Government organisations.
- Employees sponsored by their Organisation.

Note : Qualifying this course will not make you eligible to practice law in courts of law.

COURSE STRUCTURE

No. of Modules and Details	No. of Sessions	Hours	Medium	Course Duration	Commencing in Academic Year
5 as follows: <ul style="list-style-type: none">• Know your Rights/Remedies• Legal Procedure• Women related laws• Legal Services in India• Field Visit	30	30	Bilingual (English and Hindi)	3 Months	2023-24





ADMISSION PROCESS

The registration and admission process will be **online for the Certificate Course** in the academic session 2023-24. **Admission will be on merit basis.** Merit basis will be determined on basis of the aggregate of Senior Secondary School Examination (10+2 System) of the Central Board of Secondary Education, New Delhi or an examination recognized as equivalent. The aggregate shall be calculated on the basis of one language and four best academic/elective subjects. **A relaxation of 10% in cut-off of marks will be given to SC/ST/PWD applicants.**

The candidate will be registered by the college in the first instance and thereafter the merit list will be drawn out of the registered candidates.

NO. OF SEATS

The no. of seats are 75, however the college shall commence the course only on enrollment of minimum of 30 candidates

**Minimum Age:
18 years**

DURATION

- September 2023 to November 2023
- Contact Classes will be held **twice** a week
- **END TERM EXAMINATION** - January 2024

ELIGIBILITY CRITERIA

Candidates who have passed the Senior Secondary School Examination (10+2 System) of the Central Board of Secondary Education, New Delhi or an examination recognized as equivalent there to with an aggregate of at least **50%** are eligible to apply for admission.



**VENUE :
DAULAT RAM COLLEGE**

COURSE PEDAGOGY

The lectures will include presentations of case laws, hands on session: case study approach, role play, field visits (High Court, District Court, Police Station, Prison) and seminars. The students will be encouraged to deliberate and have active interactions and discussions. Projects, questionnaires and assignments will be given to enhance their skills, knowledge and overall development.

RESOURCE PERSON

The contact classes will be delivered by Eminent members from Judicial and Legal Fraternity.

EVALUATION MECHANISM

- A minimum of **75%** attendance is compulsory to take the end term examination.
- A Continuous Evaluation having weightage of **50%**. It may include oral and written tests, presentations, case study solving exercises, observation of practical skills through case laws.
- End term examination having weightage of **50%**.
- **In case attendance is less than 75% or student is unable to appear for end term exam on medical grounds, then student will be given only one chance to appear for the final end term exam in the immediate next session only, on established medical reasons with supporting documents**
- The candidate will be declared pass on the basis of combined result of marks obtained in Continuous Evaluation and End term examination.
- **THE PASS % SHALL BE 40%.**
- In case a candidate is not able to pass the course as per the above mentioned criteria or is unable to appear for the end term exam for any reason except on medical grounds, he or she needs to enroll again as a fresh admission for the course.

REGISTRATION AND FEE STRUCTURE

Registration :

Registration Form Link	https://forms.gle/mvBBJrfqsFrcmxC26
Registration Start Date	15th August 2023
Last Date of Registration	15th September 2023

Note :

1. Please keep screenshot of payment (in pdf, jpeg, png format) before filling the registration form.
2. Confirmation to the selected students as decided on the basis of merit would be send through Email.

Fee Structure :

Registration Fees	Rs. 500
Course Fees	Rs. 5000

Note : **Rs 100** will be deducted if admission is cancelled within one week of commencement of classes and beyond one week there will be no refund of Course fees.

DISCLAIMER: The College reserves the right to revise fees during any time.

PAYMENT DETAILS :

Step 1. Go to given below Online Registration Fee Payment Link:

<https://eazypay.icicibank.com>

Step 2: Under Make Payment Tab go to Search by Option and select radio button "Institution Name"

Step 3:In Institution name type "**PRINCIPAL DAULAT RAM COLLEGE LLAA REGISTRATION**" and click on Go to fill details and make the payment.

Step 4: Applicants are advised to keep a copy of transaction receipt for filling the Registration Google form and for future reference.

NOTE: Click on the below link to know the steps to make online payment.

<https://drive.google.com/file/d/1en6Wfgi5PLmCqQGF6mWmbThviv6mmSJH/view?usp=sharing>

SALIENT FEATURES OF THE COURSE

3 MONTH COURSE

5 MODULES

30 SESSIONS

30 Hours

**LIVE
SESSIONS**

FIELD VISITS

**SESSIONS BY
JUDICIAL OFFICERS**

**LIMITED NUMBER
OF SEATS**

**EXCLUSIVELY FOR NON-LAW
STUDENTS**

**CERTIFICATE AWARDED,
POST COMPLETION**



In case of any further details required, please send a mail to :

llaa@dr.du.alc.in

Follow us on Instagram: [legalliteracycourse_drc](#)

PATRONS



Sh. Mukesh Kumar Gupta
District Judge/Member Secretary
Delhi State Legal Services Authority



Prof. Savita Roy
Principal
Daulat Ram College, University of Delhi

COURSE COORDINATORS



Mr. Abhinav Pandey
Civil Judge/Metropolitan Magistrate/
Secretary (Litigation)
Delhi State Legal Services Authority



Dr. Sonia Mehta
Associate Professor,
Department of Philosophy
Daulat Ram College, University of Delhi

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